

POLICE ADVISORY COMMITTEE

Terms of Reference

1.0 Purpose:

The Police Advisory Committee is a Committee of Council established to continue to support public safety in partnership with the RCMP. The Police Advisory Committee will maintain a focus on the Town's Strategic Plan and in particular the Quality of Life pillar and related projects and initiatives in accordance with the Committee's mandate.

2.0 Mandate

The overall objectives of the Police Advisory Committee are to act as a liaison between Council, the R.C.M.P. Detachment, the Chief Administrative Officer of the Town of Ponoka and the citizens of Ponoka and foster responsible community actions towards the creation of a safe secure community. The Committee shall endeavor to do this by encouraging an environment, which allows for public concerns to be addressed by all affected parties. Specific duties and responsibilities are to:

- 2.1 Provide community feedback to the R.C.M.P. and Chief Administrative Officer concerning policing strategies and activities;
- 2.2 Represent the interests and concerns of the public and Council to the Officer in Charge;
- 2.3 Provide advice and make recommendations to Council relating to policing matters or relevant community issues, as it may deem advisable, on its own initiative or upon request of Council;
- 2.4 In consultation with the Officer in Charge, develop a yearly plan of priorities and strategies for municipal policing, to be submitted to Council;
- 2.7 Receive an annual work plan/directives from the Priorities and Initiatives Committee of Council in relation to the Town's Strategic Plan and ensure progress.
- 2.8 Provide annual reporting to the Priorities and Initiatives Committee related to the Committee's mandate and progress.

3.0 Membership

- 3.1 Maximum of seven members comprised of:
 - 1 member of Council
 - 1 member representing Ponoka County

- 1 member representing Ponoka Victim Services
- 1 member Ponoka Citizens on Patrol
- Community members at large.

The Officer in Charge of the Ponoka R.C.M.P., or their designate, shall attend the Committee meetings in an advisory non-voting capacity.

The Chief Administrative Officer, and/or their designate, shall attend the Committee meetings in an advisory non-voting capacity.

All persons appointed to the Committee shall:

- Undertake a criminal records review and suitability screening through the R.C.M.P at the Town's expense
- Not be hired in any capacity with the Town of Ponoka, the Royal Canadian Mounted Police, any Provincial or Municipal Police Service, or the Department of Justice and Solicitor General of Alberta.
- Be a Canadian Citizen or landed immigrant and reside in the Ponoka community for at least six (6) consecutive months immediately preceding the date of advertising for applications.
- Be of the full age of eighteen (18) years, except in the case where a member at large is a youth representative, who shall be at least sixteen (16) years of age.