



**Town of Ponoka**  
 200-5604 50 St  
 Ponoka AB T4J 1G5  
 Utilities: 403.783.0111  
 Fax: 403.783.6745  
 www.ponoka.ca

**PRE-AUTHORIZED BANK PAYMENT CHANGES**

**APPLICANT'S PERSONAL INFORMATION**

Applicant Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: Same as above or \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

**APPLICANTS BANKING INFORMATION**

Changing - As of \_\_\_\_\_, I/we are changing banking information for our Pre-authorized payment plan.

Attach cheque marked "VOID" here or attach form  
 Completed by your financial institution

Canceling - As of \_\_\_\_\_, I/we are canceling the Pre-authorized payment plan.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Telephone: \_\_\_\_\_

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Office Use Only:

Cycle 1 - Approximately the 1st day per month (UT01)  
 Cycle 2 - Approximately the 16th day per month (UT16)

Utilities Account # \_\_\_\_\_ Cycle \_\_\_\_\_  
 UT1  UT16

Taxes Roll # \_\_\_\_\_

Accounts Receivable AR# \_\_\_\_\_

Posted By \_\_\_\_\_ Date \_\_\_\_\_